

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
July 1, 2021
Jr.-Sr. High School Auditorium

COVID-19 Screening and physical distancing guidelines were followed.

MINUTES

REGULAR MEETING

The meeting was called to order immediately following the Annual Organizational meeting by President Kelly Milkowich.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Albert Romano, Jr.; Tiffany Orcesi; Jamie Lee

MEMBERS ABSENT – Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk

A. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Jamie Lee. Motion approved 6-0.

B. PRESENTATION – None

C. PUBLIC COMMENT REQUESTS – None

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Natalie Hurley, and seconded by Albert Romano, Jr. with motion approved 6-0.

1. Approval of Minutes as listed:
 - June 14, 2021 – Regular Meeting
 - June 21, 2021 – Special Meeting
2. Approval of Building and Grounds Requests – none
3. Approval of Conferences and Workshops – none
4. Approval of Conferences and Workshops as per *My Learning Plan Report*
5. Approval of Financial Reports / Warrants for May 2021

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information shared by Board members
2. Staff Member Reports – None at this time.
3. Staff Member Presentations – None at this time.

Items for Board Discussion / Action

4. Board Action – ***BE IT RESOLVED***, that the General Brown Central School District Board of Education takes action to ***appoint Superintendent Barbara J. Case as Clerk Pro-tem*** in the event of the absence of District Clerk, Debra Bennett. Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.
5. Board Action – Approval of the following ***pay rates for Substitute Instructional Staff***, effective September 1, 2021:
 - Non-Certified Substitute Teacher - \$95 daily
 - Bachelor's/Non-Certified Substitute Teacher - \$100 daily
 - Certified Substitute Teacher - \$110 daily
 - Long-term (4-weeks+) Substitute Teacher - \$125 daily

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 6-0.

6. Board Action – Approval of the following **pay rates for Substitute Non-Instructional Staff**, effective September 1, 2021:
- Substitute Bus Drivers - \$17.36 per hour
 - Substitute Food Service - \$12.90 per hour
 - Substitute Cleaner - \$12.90 per hour
 - Substitute Aide - \$12.90 per hour
 - Substitute Nurse - \$20.45 per hour

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

7. Board Action - Approval of **Committee on Special Education Reports**

Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

8. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, approval is requested for the **Management/Confidential salary increases for the 2021-2022 school year**, in an amount *not* to exceed \$27,000 to be distributed by the Superintendent of Schools to eligible employees.

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 6-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL - continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

9. Board Action – Retirements:

Name	Position	Effective Date
Deanna Oliver	Secretary	Corrected date 09/29/2021

10. Board Action – Resignations:

Name	Position	Effective Date
Amanda Chapman	General Aide	06/21/2021
Krysta Stupp	4-Hour Food Service Helper	08/31/2021

11. Board Action - Appointments:

Name	Position	Annual Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Krysta Stupp	6-Hour Food Service Helper	Rate unchanged	n/a	09/01/2021
Kenneth S. Kreml	Vocal Music 7-12 Teacher	\$46,515 annually-Step 1 (B)	4-Year Probationary appointment in the tenure area of Vocal Music 7-12	09/01/2021
Allison J. O'Brien	Special Education 7-12 Teacher	\$54,465 annually-Step 6 (MB)	3-Year Probationary appointment in the tenure area of Special Education	09/01/2021
Alexiah S. Yerdon	Science 7-12 Teacher	\$46,515 annually-Step 1 (B)	4-Year Probationary appointment in the tenure area of Science	09/01/2021

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

12. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Kenneth S. Kreml** – Teacher
- **Allison J. O'Brien** – Teacher
- **Alexiah S. Yerdon** – Teacher

Motion for approval by Tiffany Orcesi, seconded by Sandra Klindt, with motion approved 6-0.

I. SUPERINTENDENTS’ REPORTS

13. **Assistant Superintendent** Smith shared information regarding the Buildings and Grounds position as well as the campaign to hire bus drivers.
14. **Superintendent Case** shared information regarding the filling of our instructional positions and our summer school numbers.

J. CORRESPONDENCE & UPCOMING EVENTS

15. Correspondence Log

K. ITEMS FOR NEXT MEETING

14. *August 9, 2021 – Regular Meeting – 5:30 p.m.*

L. PROPOSED EXECUTIVE SESSION

15. **A motion is requested to enter executive session** for the discussion of the performance history of six particular individuals. Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0. Time 5:58 p.m.

M. RETURN TO OPEN SESSION

16. **A motion is requested to adjourn the executive session** and reconvene the regular meeting. Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0. Time 6:44 p.m.

N. ITEMS FOR BOARD ACTION – PERSONNEL - continued

17. Board Action – ***BE IT RESOLVED***, that the General Brown Central School District Board of Education takes action to increase the salary of Barbara J. Case, Superintendent of Schools, to \$150,000 for the 2021-2022 school year.

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

18. Board Information – Preliminary Tenure appointment recommendations as follows, with final Board approval scheduled for the August 9, 2021 meeting, with tenure period to begin September 1, 2021:

- Stephanie M. Parker – Tenure area of Elementary Education
- Jared R. Knowlton – Tenure area of Physical Education
- Matthew J. Fiske – Tenure area of English
- Janel T. Smith – Tenure area of Special Education
- Lisa K. Smith – Tenure area of Assistant Superintendent/School District Leader

O. MOTION FOR ADJOURNMENT

19. **There being no further business or discussion**, a motion is requested adjourn the regular meeting. Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0. Time 6:46 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated July 1, 2021